

Application Process

1. **Explore** – Contact the KTRAIN Program Manager to schedule an initial meeting for a detailed overview of the KTRAIN program, further resources, and next steps. During this step, you will work with the Program Manager to determine eligibility, identify critical pain points and challenges in your current workforce efforts, clearly define critical skills, and develop a basic talent development strategy. You will also learn more about talent sourcing support and current state resources and develop a tentative timeline.
2. **Plan** - Meeting(s) will be conducted with employer(s), educational providers, workforce development and community leaders to discuss workforce needs and demand to target a talent pipeline, identify and plan for supportive services, and confirm training needs.
3. **Prepare** - Develop a proposal and submit to Program Manager, negotiate terms, and sign training agreement.
4. **Execute** - Begin recruiting and training
5. **Assess** – Continuously assess performance indicators and communicate effectiveness with stakeholders

09/2024

Success Story

In the Fall of 2022, KTRAIN partnered with Fort Scott Community College to help establish a local Commercial Driver Licensing program in response to multiple employers' needs in the Southeast Kansas region. Employers participating in the program were able to reduce the cost of obtaining a CDL for new or current employees significantly through reimbursement of 50% of the cost per trainee provided by KTRAIN. To streamline the process, FSCC also provides full administrative support to participating employers throughout the 8-week training program.

Through a partnership with KTRAIN and the Kansas Department of Commerce, over 60 new drivers can be licensed to work in high-demand commercial driving positions by June 2023. This program was open to both public and private sector employers, allowing KTRAIN to help fill multiple high-demand transportation jobs across multiple industries including school bus drivers, county infrastructure, delivery, and transportation across the Southeast Kansas region.



KTRAIN

Training and Retention Aligned with Industry Need

Contact Us:

website: bit.ly/KTRAIN

Email: workforcesvcs@ks.gov

 **KANSASWORKS**

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What is KTRAIN?

KTRAIN is a short-term, customized training program designed to source and develop critical talent, strengthen partnerships with education and workforce providers, and close the skills gap in Kansas through demand-driven talent pipeline management.

KTRAIN is designed to be an additional resource for employers to leverage for new worker or incumbent worker training, with financial assistance from the Kansas Department of Commerce. Employers who leverage KTRAIN drive the hiring process and determine necessary requirements for the occupation.

Core Components of KTRAIN

- Employer Led
- Demand-Driven
- Customizable
- Training and/or Education
- Competitive Wages
- In-Demand Occupations
- Financial Assistance ???



KTRAIN is a program funded by the Kansas Department of Commerce, with over \$9 million invested since its creation. This program, in collaboration with local community colleges and technical schools, has helped to create over 600 jobs in various industries across the state.

Accessing KTRAIN Resources

Interested in learning more or wanting to submit an application? Visit us at kansascommerce.gov/ktrain or scan the QR code below to get started



*This program is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.